



AFTER-HOURS SERVICES

IMPORTANT: After hours HVAC service: Monday – Friday: 6:00 pm – 6:00, Saturdays, Sundays & Holidays: All day.

NOTE: There is a charge for after hours HVAC service. Fans only \$40/hr and Fans with A/C \$75/hr

Company name:		Suite No:
Tenant representative first and last name:		Title:
Telephone:	Email address:	
Signature:	Date submitted mm-dd-yyyy:	

Services requested:	HVAC: Fans only (\$40/hr) <input type="checkbox"/> Fans with A/C (\$75/hr) <input type="checkbox"/>	Lights: <input type="checkbox"/>	Other: <input type="checkbox"/>
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Cost Center:				
Start date mm-dd-yyyy:	Start time:	Finish time:	Total hours:	Suite no/floor:
Finish date mm-dd-yyyy:				
Start date mm-dd-yyyy:	Start time:	Finish time:	Total hours:	Suite no/floor:
Finish date mm-dd-yyyy:				
Start date mm-dd-yyyy:	Start time:	Finish time:	Total hours:	Suite no/floor:
Finish date mm-dd-yyyy:				
Start date mm-dd-yyyy:	Start time:	Finish time:	Total hours:	Suite no/floor:
Finish date mm-dd-yyyy:				

This section of the form is to be completed by the management office.

Received by:	Date dd-mm-yyyy:	Time:
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Form number (assigned by QuadReal):

QuadReal property Group contact information here)
